Coldspring-Oakhurst CISD
Education Foundation

# 2019-2020 Grant Campaign

## Mini-Grant

**Awarded up to $500**

### Who is eligible to apply?

Individuals or teams of individuals who are involved in the instruction of students or related support services benefiting students.

- Individual Teachers up to $500
- Grade levels/Departments up to $500
- Principals/Directors up to $500

### What grant proposals are eligible for consideration?

Proposals for ideas to begin in the 2019-2020 school year that fund;

- instructional/classroom materials
- parent involvement programs
- any activity or material that supports higher levels of student academic achievement.

Grant applications must be **complete** and turned in by the deadline in order to be considered.

### When will the grants be awarded?

Winners will be notified Monday, November 4, 2019.

### How to apply

**Step 1:** Download this form to your computer and save it – otherwise all of your hard work will be lost.
**Step 2:** ***After saving the form***, complete it and get your campus principal and other applicable directors to sign your application.
**Step 3:** Submit the completed application to Cassie Gregory at the COCISD administration building in one of three ways:

- Scan and email it to cgregory@cocisd.org
- Send the completed application via interoffice mail
- Deliver it in person

Applications must arrive at the administration office no later than 4 p.m. on **Friday, October 25th 2019**

**Late arrivals will not be accepted!**

**COEF 2019/2020**
**Mini-Grant Application**

**Project Title:** _____

**Total Project Amount:** _____

_____ _____
Applicant's Name Applicant's Signature

_____ _____
Applicant's Email Address Campus/Grade Level/Subject

_____ _____
***Signature of Principal** **Date**
(*Required for all applications.*)

_____ _____
***Signature of Director of Technology** **Date**
(*Required only when funds will be used to purchase technology and/or media equipment.)*

_____ _____
***Signature of Director of Maintenance** **Date**
**(***Required only when project will involve construction, installation or maintenance personnel.)*

## Describe the idea and the need it meets:

_____

_____

_____

_____

## How will this help students learn?

_____

_____

_____

**COEF 2019/2020**
**Mini Grant Application**
**Proposed Budget**

| Item to be Purchased | Purpose<br>(i.e. to help students understand motion, or to build fine motor skills) | Qty. | Total Cost<br>Include Shipping |
|---|---|---|---|
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***(Attach more information to the back of application, if needed.)***

## IMPORTANT

- Use the award for the purpose intended.
- Order what you need as soon as possible through COCISD vendors. If a district vendor is not available, alternate vendors may be considered.
- Have your project up and running by the end of the 2019-2020 school year.
- Complete a grant evaluation. Evaluations may be submitted at your convenience, but closes on June 6th 2020.

All materials funded by the COEF remain the property of COCISD. If a grant recipient changes campuses or leaves the district, the materials must remain on the original campus unless otherwise agreed upon by the campus principal.

The number of grants and the amounts awarded will depend on funds available from the COEF.

Grants will be awarded at the sole discretion of the COEF based on pre-determined criteria, in accordance with the stated mission and purpose of the Foundation.